



ISI Independent
Schools
Inspectorate

Report for an Additional Inspection

Collingwood School

March 2022

School's details

School	Collingwood School			
DfE number	319/6052			
Address	3 Springfield Road Wallington Surrey SM6 0BD			
Telephone number	0208 647 4607			
Email address	schooloffice@collingwoodschool.org.uk			
Headmaster	Mr Leigh Hardie			
Proprietor	Inspired Learning Group Limited			
Age range	2 to 11			
Number of pupils on roll	127			
	EYFS	43	Years 1 and 2	26
	Years 3 to 6	58		
Date of visit	7 March 2022			

1. Introduction

Characteristics of the school

- 1.1 Collingwood School is an independent co-educational day school. Since 2012, the school has operated from its present site in the London borough of Sutton. The school is proprietorial, overseen by the Inspired Learning Group Limited. It includes an Early Years Foundation Stage (EYFS) setting. The school has identified 25 pupils as having special educational needs and/or disabilities (SEND). No pupil has an education, health and care plan. English as an additional language for 19 pupils. The school's previous inspection was a focused compliance and education quality report in November 2019.

Purpose of the visit

- 1.2 This was an unannounced additional inspection at the request of the Department for Education (DfE) which focused on the school's compliance with the Education (Independent School Standards) Regulations 2014 (ISSRs) and the requirements of the Early Years Statutory Framework.

Regulations which were the focus of the visit	Team judgements
Part 3, paragraph 7 (safeguarding)	Met
Part 3, paragraph 11 (health and safety)	Met
Part 3, paragraph 13 (first aid)	Met
Part 3, paragraph 14 (supervision of pupils)	Met
Part 3, paragraph 16 (risk assessment)	Met
Part 4, paragraphs 18 to 21 (suitability of staff, supply staff and proprietors)	Met
Part 6, paragraph 32(1)(c) (provision of information)	Met
Part 7, paragraph 33 (complaints procedure)	Met
Part 8, paragraph 34 (leadership and management)	Met

2. Inspection findings

Welfare, health and safety of pupils – safeguarding [ISSR Part 3, paragraph 7]

Safeguarding policy

- 2.1 The school meets the requirements.
- 2.2 The school has an appropriate policy for safeguarding which provides suitable arrangements to safeguard and promote the welfare of pupils at the school.

Safeguarding implementation

- 2.3 The school meets the standard.
- 2.4 The school implements its safeguarding arrangements effectively. It teaches pupils about how to keep safe and encourages them to share any concerns or worries they might have. This includes promoting a culture of listening to pupils. The school ensures that pupils receive a response when they express concerns and appropriate action is taken when necessary. This was confirmed during interviews with staff and by records of safeguarding. The designated safeguarding lead (DSL) and deputy DSL are suitably trained, hold senior positions within the school and provide sufficient coverage for the whole school, including in the EYFS. They ensure that any concerns that are reported to the safeguarding team are referred to external agencies when appropriate, in line with current statutory guidance and locally agreed inter-agency procedures. Records of safeguarding are kept appropriately. Pupils are given suitable guidance on staying safe online and the school has sufficient filtering and monitoring procedures in place to ensure appropriate use of technology. Control of the use of technology in the EYFS is appropriate.
- 2.5 All staff are suitably trained in line with locally agreed procedures. They understand the different types of child-on-child abuse, including in relation to pupils with SEND, and are suitably aware of issues relating to inappropriate touching or sexual harassment at all ages. There is effective liaison with external agencies including referral to Child and Adolescent Health Services (CAMHS). Pupils' mental health needs are attended to appropriately. There are suitable arrangements for whistleblowing and an appropriate staff code of conduct. Interviews with staff confirmed effective understanding of these and willingness to take related action should the need arise. The school has ensured suitable arrangements are in place during the COVID-19 pandemic to maintain all safeguarding requirements.
- 2.6 The member of the proprietary body responsible for safeguarding meets regularly with the school safeguarding team in order to maintain effective oversight of safeguarding policies and their implementation across the school, including in the EYFS. Reports are given regularly to the board by this figure and the DSL. These highlight relevant details of any safeguarding incidents. This ensures that the proprietor retains an appropriate level of understanding and is able to provide effective scrutiny and oversight, including ensuring recruitment checks on new staff are undertaken. In addition to continuous monitoring, a suitable annual review of safeguarding is undertaken in line with guidance from the local authority (LA).

Welfare, health and safety of pupils – health and safety [ISSR Part 3, paragraph 11]

- 2.7 The school meets the standard.
- 2.8 The school implements a suitable health and safety policy effectively, including all measures necessary to ensure a safe environment in the EYFS. The required checks on and maintenance of school premises and resources are carried out systematically. The engagement of suitable external auditors provides independent assessment of health and safety practice and procedures. Regular governance meetings

review health and safety, including in the EYFS. The school implements suitable measures to guard against COVID-19 in line with government guidance.

Welfare, health and safety of pupils – first aid [ISSR Part 3, paragraph 13]

2.9 The school meets the standard.

2.10 The school has a suitable policy for first aid which is implemented effectively. The school ensures that first aid is always administered in a timely and competent manner and that medical records are kept appropriately. There are adequate numbers of appropriately trained staff across the school and paediatric qualified staff in the EYFS. Provision of first-aid equipment in school and for off-site activities is adequate. Procedures include the identification and treatment of those with specific chronic conditions and effective arrangements are in place where necessary. Regular external audits of food preparation and catering are effective in ensuring that all associated risks are monitored, and the school's allergens policy is implemented appropriately.

Welfare, health and safety of pupils – supervision of pupils [ISSR Part 3, paragraph 14]

2.11 The school meets the standard.

2.12 Pupils are properly supervised within lessons, as they move around the school and at break and lunchtimes. Duty rotas, displayed to staff, ensure that an appropriate number of suitably qualified staff take responsibility for pupils during the day and during after-school activities. The required ratios are maintained in the EYFS. The school has sufficient numbers of suitably trained staff whom pupils can talk to should they require assistance.

Welfare, health and safety of pupils – risk assessment [ISSR Part 3, paragraph 16]

2.13 The school meets the standard.

2.14 The school has an appropriate risk assessment policy and action is taken throughout the school to reduce any risks identified. There is a suitable approach to the management of risk, including in the EYFS. Staff are suitably trained in completing risk assessments and these are reviewed effectively by school leaders and managers. Daily EYFS risk assessments check the room environment and equipment to be used during the day. Detailed risk assessments are carried out for all off-site visits.

Suitability of staff, supply staff and proprietors [ISSR Part 4, paragraphs 18–21]

2.15 The school meets the standards.

2.16 The school makes appropriate checks to ensure the suitability of staff, supply staff and proprietors. All such checks are recorded on the single central register of appointments, together with a record of when such checks were made. The required documentary evidence supporting these checks is kept appropriately.

Provision of information [ISSR Part 6, paragraph 32(1)(c)]

2.17 The school meets the requirements for providing information relating to safeguarding to parents. Particulars of the arrangements for safeguarding are published on the school's website.

Manner in which complaints are handled [ISSR Part 7, paragraph 33]

2.18 The school meets the standard.

- 2.19 Parental complaints, if any, are handled effectively through a three-stage process, (informal, formal and a hearing before a panel of three, one of whom is independent of the school). Each stage has clear time scales, and at the third stage the panel can make findings and recommendations which are communicated to the complainant. Records are kept appropriately, including of any action taken, whether or not a complaint is successful. Arrangements for recording and/or reporting complaints to Ofsted in the EYFS are suitable.

Quality of leadership and management [ISSR Part 8, paragraph 34]

- 2.20 The school meets the standard.
- 2.21 Those with leadership and management responsibilities, including those in EYFS, demonstrate good skills and knowledge appropriate to their role and fulfil their responsibilities effectively so that the independent school standards are consistently met, and the well-being of pupils is actively promoted. Appropriate procedures are implemented effectively which allow the proprietor to monitor compliance with regulations.

3. Regulatory action points

- 3.1 For the regulations which were the focus of this visit, the school meets all of the requirements of the Education (Independent School Standards) Regulations 2014 and requirements of the Early Years Statutory Framework, and no further action is required as a result of this visit.

4. Summary of evidence

- 4.1 The inspectors held discussions with the head, senior leaders and other members of staff and met with the proprietorial representatives. They visited different areas of the school, observed lessons and talked with groups of pupils. They scrutinised a range of documentation, records and policies.